

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA  
HELD IN COUNCIL CHAMBERS  
(TEMPORARILY LOCATED AT UNIT 5A, 4000 MUSEUM ROAD)  
MARCH 19, 2019 AT 7:00 P.M.**

**PRESENT:**

Mayor .....Jim Benedict  
Deputy Mayor .....Angela Duncan  
Councillor .....Bud Love  
Councillor .....Judy Valiquette  
Councillor .....Daryl Weber  
CAO .....Kathy Skwarchuk

**CALL TO ORDER:**

Mayor Benedict called the meeting to order at 7:00 P.M.

**CLOSED MEETING SESSION:** No closed session was held.

**AGENDA ADDITIONS/DELETIONS:**

Addition 12.j Minister Carlier Whitecourt Ste Anne Constituency Office – Alberta Beach Boat Launch

**AGENDA ADOPTION:**

#036-19

MOVED BY Councillor Valiquette that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

**DELEGATION:**

**SHARON HOKANSON – WATER DRAINAGE, ALBERTA ENVIRONMENT REPORT:**

Mrs. Hokanson attended the meeting to discuss with Council the Alberta Environment Report from June 2018 regarding the surface water drainage on the corner of Museum Road, 45 Avenue and Range Road 32. She is concerned that her property will be flooded out due to maintenance needed to clean out the culverts and the natural creek on SE22-54-3-W5M. Mayor Benedict confirmed that Alberta Beach hired a private contractor to clean the ditches on this corner in the fall of 2018 and further that the creek is in Lac Ste. Anne County boundaries. Council confirmed that Alberta Beach will forward a request to Lac Ste. Anne County to look into her drainage concerns on the culverts and the creek and will attach the Alberta Environment report.

**CONFIRMATION OF MINUTES:**

#037-19

MOVED BY Councillor Love that the minutes of the Public Hearing of February 19, 2019 be adopted as presented.

CARRIED UNANIMOUSLY

#038-19

MOVED BY Councillor Valiquette that the minutes of the Regular Council Meeting of February 19, 2019 be adopted as presented.

CARRIED UNANIMOUSLY

#039-19

MOVED BY Councillor Weber that the minutes of the Special Council Meeting of March 11, 2019 be adopted as presented.

CARRIED UNANIMOUSLY

**MEETING ADJOURN FOR MUNICIPAL PLANNING COMMISSION MEETING:**

No Municipal Planning Commission meeting was held.

**OLD BUSINESS & BUSINESS ARISING FROM THE MINUTES:**

#040-19

**MOBILE VENDOR BYLAW 261-18 SCHEDULE "A" PERMIT FEES:**

MOVED BY Deputy Mayor Duncan that Schedule "A" Permit Fees for the Mobile Vendor Bylaw 261-18 be approved as amended.

CARRIED UNANIMOUSLY

**FINANCIAL:**

#041-19

**LIST OF ACCOUNTS:**

MOVED BY Councillor Love that the list of accounts in the amount of \$198,326.32 as attached be accepted for information.

CARRIED UNANIMOUSLY

#042-19

**FINANCIAL REPORT:**

MOVED BY Councillor Weber that the Draft Pre-Audit Financial Report for December 31, 2018 as attached be accepted for information.

CARRIED UNANIMOUSLY

**COMMITTEE REPORTS:**

**DEPUTY MAYOR DUNCAN:**

ALBERTA BEACH AG SOCIETY AGLIPLEX OPERATIONS COMMITTEE – Deputy Mayor Duncan reviewed and submitted report on the February 21<sup>st</sup> meeting (attached).

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LAKE ISLE & LAC STE. ANNE WATER QUALITY – Deputy Mayor Duncan reviewed and submitted report on the March 13<sup>th</sup> meeting (attached).

#043-19

**LILSA MEMBERSHIP DRIVE CHALLENGE:**

MOVED BY Deputy Mayor Duncan that Alberta Beach support LILSA in a membership drive and further issue a challenge to local municipalities to a friendly competition of selling LILSA memberships.

CARRIED UNANIMOUSLY

REGIONAL REVENUE & COST SHARING STEERING COMMITTEE – Deputy Mayor Duncan reviewed and submitted report on the March 7<sup>th</sup> meeting (attached).

STURGEON RIVER WATERSHED ALLIANCE – Deputy Mayor Duncan reviewed and submitted report on the February 25<sup>th</sup> meeting (attached).

NORTH SASKATCHEWAN WATERSHED ALLIANCE – Deputy Mayor Duncan reviewed and submitted report on the February 27<sup>th</sup> meeting (attached).

MEETING WITH MLA ONEIL CARLIER – Deputy Mayor Duncan reviewed and submitted report on the March 12<sup>th</sup> meeting regarding the Alberta Beach Boat Launch (attached).

WEST INTER-LAKE DISTRICT (WILD) WATER COMMISSION – Deputy Mayor Duncan reviewed and submitted report on the March 1<sup>st</sup> meeting (attached).

**COUNCILLOR VALIQUETTE:**

ALBERTA BEACH LIBRARY BOARD – Councillor Valiquette reviewed and submitted report on the March 12<sup>th</sup> meeting (attached).

YELLOWHEAD REGIONAL LIBRARY – Councillor Valiquette reviewed and submitted report on the March 4<sup>th</sup> meeting (attached).

**COUNCILLOR WEBER:**

COMMUNITY FUTURES YELLOWHEAD EAST – Councillor Weber reviewed and submitted report on the February 21<sup>st</sup> meeting (attached).

EAST END BUS COMMITTEE – Councillor Weber reviewed and submitted report on the March 11<sup>th</sup> meeting (attached).

GROWTH ALBERTA – Councillor Weber reviewed and submitted report on the February 25<sup>th</sup> meeting (attached).

LAC STE. ANNE FOUNDATION – Councillor Weber reviewed and submitted report on the February 27<sup>th</sup> meeting (attached).

WILD ALBERTA – Councillor Weber reviewed and submitted report on the February 25<sup>th</sup> meeting (attached).

WILD - GROWTH ALBERTA ZOOM MEETING – Councillor Weber reviewed and submitted report on the telephone meeting of March 13<sup>th</sup> (attached).

GROWTH ALBERTA – Councillor Weber reviewed and submitted report on the February 28<sup>th</sup> meeting at the Fox Creek Lagoon regarding the security & monitoring system (attached).

**COUNCILLOR LOVE:**

ALBERTA BEACH MUSEUM & ARCHIVES – Councillor Love gave a brief update on the last meeting.

**MAYOR BENEDICT:**

No meetings to report.

#044-19

MOVED BY Councillor Love that the committee reports be accepted for information.

CARRIED UNANIMOUSLY

**CORRESPONDENCE – FOR INFORMATION:**

**ALBERTA BEACH ALLIANCE CHURCH – 70<sup>TH</sup> ANNIVERSARY CELEBRATION:**

A letter was received from the Alberta Beach Alliance Church extending an invitation to their 70<sup>th</sup> Anniversary Celebration being held on June 23, 2019.

**ALBERTA LABOUR – SUMMER TEMPORARY EMPLOYMENT PROGRAM (STEP):**

Correspondence was received from Alberta Labour advising that the Summer Temporary Employment Program (STEP) has reached financial capacity and therefore Alberta Beach's application has been placed on the STEP waiting list.

**ALBERTA MUNICIPAL AFFAIRS – LOCAL AUTHORITIES ELECTION ACT CHANGE MANAGEMENT FACT SHEET:**

Correspondence was received from Alberta Municipal Affairs regarding the amendments to the Local Authorities Election Act which included change management fact sheets to assist municipalities in applying the legislation.

**ALBERTA MUNICIPAL AFFAIRS – MUNICIPAL SUSTAINABILITY INITIATIVE (MSI):**

A letter was received from Alberta Municipal Affairs regarding the Municipal Sustainability Initiative (MSI) funding advising that an amending agreement will be forwarded extending the MSI funding terms to March 31, 2022 for the conclusion of the program.

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**ALBERTA URBAN MUNICIPALITIES ASSOCIATION – AMSC INSURANCE PREMIUMS:**

A letter was received from Alberta Urban Municipalities Association regarding the AMSC Insurance Program.

**DOYLE & COMPANY – AUDIT OF THE FINANCIAL STATEMENTS FOR DECEMBER 31, 2018:**

A report letter was received from Doyle & Company outlining the audit process and responsibilities in the audit of the Financial Statements for December 31, 2018.

**DOYLE & COMPANY – AUDITOR INDEPENDENCE:**

A letter was received from Doyle & Company outlining the Auditor independence with respect to Alberta Beach.

**LAND STEWARDSHIP CENTRE – 2019 WATERSHED STEWARDSHIP GRANT:**

Correspondence was received from the Land Stewardship Centre advising that the application to the 2019 Watershed Stewardship Grant for the Lion's Park Riparian Improvement and Enhancement Project was not approved.

**YELLOWHEAD REGIONAL LIBRARY – YRL BOARD EXECUTIVE COMMITTEE HIGHLIGHTS:**

Yellowhead Regional Library forwarded for information the YRL Board Executive Committee Highlights of the February 11<sup>th</sup> meeting.

**ALBERTA URBAN MUNICIPALITIES ASSOCIATION – AUMA YEAR IN REVIEW:**

The Alberta Urban Municipalities Association AUMA Board 2018 Year in Review was received for information.

**ALBERTA MUNICIPAL AFFAIRS – PERFORMANCE INDICATORS FOR ALBERTA BEACH:**

A letter was received from Alberta Municipal Affairs outlining the Performance Indicators for Alberta Beach. Council requested these Performance Indicators be posted on the website.

#045-19

MOVED BY Councillor Weber that the correspondence be accepted for information.

CARRIED UNANIMOUSLY

**CORRESPONDENCE – REQUIRING ACTION:**

**ALBERTA BEACH AGRICULTURAL SOCIETY – REQUEST FOR ASSISTANCE WITH INSURANCE PREMIUMS:**

#046-19

MOVED BY Deputy Mayor Duncan that Council approve the request from the Alberta Beach & District Agricultural Society to assist with the costs of insurance, further that Alberta Beach agrees to cover the insurance costs as in the past subject to the insurance policies being added under the village policy as an additional named insured (ANI).

CARRIED UNANIMOUSLY

**ALBERTA BEACH AGRICULTURAL SOCIETY – REQUEST FOR SUPPORT - WHAT WOMEN WANT ANNUAL FUNDRAISER:**

#047-19

MOVED BY Mayor Benedict that Council approve to support the Alberta Beach Agricultural Society's What Women Want annual fundraising event with the purchase of a platinum sponsorship in the amount of \$500.00 as well as a donation of promotional products, further the 2 complimentary tickets be offered to staff.

CARRIED UNANIMOUSLY

**ALBERTA URBAN MUNICIPALITIES ASSOCIATION – RESOURCE COMMUNITIES OF CANADA COALITION:**

#048-19

MOVED BY Councillor Love that Alberta Beach support the Notice of Motion from the Alberta Urban Municipalities Association and join the Resource Communities of Canada Coalition and further that a confirmation letter be sent to AUMA.

CARRIED UNANIMOUSLY

**SUMMER VILLAGE OF SILVER SANDS ACP COLLABORATIVE GRANT – REQUEST FOR PARTICIPATION IN ACP COLLABORATIVE GRANT FOR FLOWERING RUSH PROJECT:**

#049-19

MOVED BY Councillor Love that Council deny participation in the Summer Village of Silver Sand's ACP Collaborative Group Grant for the Flowering Rush Project as Council believes this to be a provincial responsibility and further advise that Alberta Beach supports the health of our lake through other initiatives.

CARRIED UNANIMOUSLY

**GRASMERE GRIZZLIES ENHANCEMENT SOCIETY – PLAYGROUND PROJECT:**

#050-19

MOVED BY Councillor Valiquette that Council approve to support the Grasmere Grizzlies Enhancement Society in their application to Farm Credit Canada for their Playground Project and further agrees that Alberta Beach be the signatory on the grant.

CARRIED UNANIMOUSLY

**LAC STE. ANNE COUNTY LAND USE BYLAW UPDATE – ADJACENT MUNICIPALITY REFERRAL:**

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- #051-19      MOVED BY Councillor Love that the adjacent municipality referral received from Lac Ste. Anne County regarding their amendments to their Land Use Bylaw be accepted for information.  
CARRIED UNANIMOUSLY
- #052-19      VICTIM SERVICES SOCIETY – 2019 CHARITY GOLF TOURNAMENT:  
MOVED BY Mayor Benedict that Alberta Beach donate promotional products to Victim Services Society for their 2019 Charity Golf Tournament.  
CARRIED UNANIMOUSLY
- #053-19      WILD REGIONAL WATER SERVICES COMMISSION – ANNUAL MEETING:  
MOVED BY Councillor Valiquette that the WILD Regional Water Services Commission Notice of Annual Meeting on April 27<sup>th</sup> be accepted for information and further advise that Mayor Benedict, Deputy Mayor Duncan and Councillor Weber will be attending.  
CARRIED UNANIMOUSLY
- #054-19      SUMMER VILLAGE OF SUNSET POINT – REQUEST FOR PROPOSAL FOR COMMUNITY ENFORCEMENT:  
MOVED BY Mayor Benedict that a letter be sent to the Summer Village of Sunset Point to confirm that Alberta Beach is interested in continuing to provide Community Peace Officer services to their municipality through extension of the existing CPO agreement advising further that the agreements may be amended if required and should be reviewed during completion of the ICF process and therefore Alberta Beach will not be submitting a proposal to their RFP for Community Enforcement.  
CARRIED UNANIMOUSLY
- #055-19      MINISTER CARLIER WHITECOURT STE ANNE CONSTITUENCY OFFICE – ALBERTA BEACH BOAT LAUNCH:  
MOVED BY Councillor Valiquette that the correspondence from Minister Carlier’s Whitecourt Ste. Anne Constituency Office regarding the Alberta Beach Boat Launch be accepted for information.  
CARRIED UNANIMOUSLY
- NEW BUSINESS:**
- #056-19      SV PLANNING & DEVELOPMENT SERVICES – NOTICE OF TERMINATION OF DEVELOPMENT OFFICER CONTRACT:  
MOVED BY Deputy Mayor Duncan that the notice of termination of the Development Officer Contract effective March 31, 2019 from SV Planning & Development Services be accepted.  
CARRIED UNANIMOUSLY
- #057-19      ENCOMPASS PLANNING & DEVELOPMENT SERVICES – DEVELOPMENT OFFICER PROPOSAL & CONTRACT:  
MOVED BY Mayor Benedict that the Development Officer Proposal & Contract from EnCompass Planning & Development Services be approved with the optional service of planning support effective April 1, 2019.  
CARRIED UNANIMOUSLY
- #058-19      BYLAW 264-19 – BYLAW TO ESTABLISH A DEVELOPMENT AUTHORITY:  
MOVED BY Councillor Love that Bylaw #264-19, being a bylaw to establish a Development Authority be read a first time.  
CARRIED UNANIMOUSLY
- #059-19      MOVED BY Councillor Weber that Bylaw #264-19 be read a second time.  
CARRIED UNANIMOUSLY
- #060-19      MOVED BY Deputy Mayor Duncan that permission be given to read Bylaw #264-19 three times in one sitting.  
CARRIED UNANIMOUSLY
- #061-19      MOVED BY Councillor Valiquette that Bylaw #264-19 be read a third and final time.  
CARRIED UNANIMOUSLY
- #062-19      BYLAW 265-19 – BYLAW TO ESTABLISH A SUBDIVISION AUTHORITY:  
MOVED BY Deputy Mayor Duncan that Bylaw #265-19, being a bylaw to establish a Subdivision Authority be read a first time.  
CARRIED UNANIMOUSLY
- #063-19      MOVED BY Councillor Love that Bylaw #265-19 be read a second time.  
CARRIED UNANIMOUSLY
- #064-19      MOVED BY Councillor Weber that permission be given to read Bylaw #265-19 three times in one sitting.  
CARRIED UNANIMOUSLY
- #065-19      MOVED BY Councillor Valiquette that Bylaw #265-19 be read a third and final time.  
CARRIED UNANIMOUSLY

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#066-19 SUMMER VILLAGE OF SUNSET POINT – CPO SERVICES AGREEMENT:  
MOVED BY Councillor Love that the CPO Services Agreement with the Summer Village of Sunset Point be approved as presented.

CARRIED UNANIMOUSLY

#067-19 SUMMER VILLAGE OF VAL QUENTIN – CPO SERVICES AGREEMENT:  
MOVED BY Deputy Mayor Duncan that the CPO Services Agreement with the Summer Village of Val Quentin be approved as presented.

CARRIED UNANIMOUSLY

#068-19 RCMP SHORT TERM ENHANCED POLICING 2019:  
MOVED BY Deputy Mayor Duncan that Council approve to contract short term enhanced policing services from the Alberta Justice & Solicitor General for Friday and Saturday coverage beginning May 17<sup>th</sup>, 2019 through August 31<sup>st</sup>, 2019 and further that the budget be approved at \$22,272.00 subject to the commitment from the Summer Villages of Sunset Point and Val Quentin.

CARRIED UNANIMOUSLY

#069-19 ALBERTA MUNICIPAL AFFAIRS – MSI AMENDING MEMORANDUM OF AGREEMENT:  
MOVED BY Deputy Mayor Duncan that the Alberta Municipal Affairs MSI Amending Memorandum of Agreement be approved.

CARRIED UNANIMOUSLY

**QUESTION PERIOD:**

A question period was held and a question arose on the bylaws to establish a development authority and subdivision authority. A resident expressed concern regarding drainage on 58 Street to ensure public works is monitoring the drainage in this area.

**ADJOURNMENT:**

The meeting adjourned at 9:10 P.M.

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Mayor – Jim Benedict

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C.A.O. – Kathy Skwarchuk